



JOB DESCRIPTION

Lifeguard – Waldwick Municipal Pool

DATE: 2026

DEPARTMENT: Parks & Recreation

REPORTS TO: Pool Management

STATUS: F/T Seasonal

HRS/WK: 18–40 hours per week

SCHEDULE: Varies; weather conditions may affect minimum hours per week

SUMMARY

Under the direction of Pool Management, responsible for the life, safety, welfare, and enjoyment of Waldwick Municipal Pool members and guests while inside the facility. Work is performed under general supervision of Pool Management.

WORKING CONDITIONS

Work is performed at the Waldwick Municipal Pool in outside weather conditions. May be exposed to heat, cold, wet, or humid conditions.

ESSENTIAL FUNCTIONS

- Must be dressed in proper staff attire
- Observes bathers in assigned sections of bathing areas according to the rotation set by the Head Guard/Manager
- Rescue bathers using proper rescue equipment
- Lifeguards are required to be on duty whenever there is a swimmer or potential swimmer present
- Be at assigned station on time and remain at the station until relieved by another certified lifeguard
- Keep an eye on individuals who are shoved into the water unexpectedly through horseplay
- Keep eyes moving, scan specific swimming area, and remember to check directly under feet

- Administer artificial respiration, resuscitation, and first aid treatment until the arrival of emergency medical staff
 - Administer basic first aid in non-emergency situations
 - Inform bathers of restrictions within the bathing area
 - Maintain rescue equipment in preparation for immediate response
 - Enforce all established rules and regulations
 - Keep the pool deck area clean and free from hazards
 - Follow appropriate reporting procedures for accidents and incidents
 - Take initiative when an emergency arises or there is an unsafe situation
 - Report on any conditions that may be unsafe to the Pool Manager on duty
 - Assist in maintaining a clean pool, lifeguard room, and first aid room
 - Clean bathrooms and empty trash receptacles when the pool opens, closes, and when asked by management
 - Perform other duties as assigned by management
-

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of water rescue methods and techniques
 - Knowledge of and ability to administer first aid, life resuscitation (CPR), and Automated External Defibrillator (AED) use
 - Knowledge of surveillance methods used to recognize and prevent injuries in bathing areas
 - Knowledge of water rescue equipment and ability to maintain such equipment
 - Ability to enforce swimming regulations
 - Ability to swim in accordance with certification standards
 - Ability to remain calm during water-rescue operations
 - Ability to positively interact with the public
 - Ability to teach young children
 - Must be able to remain alert with no lapses in consciousness
 - Must be able to sit for extended periods of time, including in an elevated chair
 - Must be able to project voice for long distances
 - Must be able to hear and recognize noises and distress signals in the pool environment
 - Ability to read, write, speak, understand, and communicate in English sufficiently to perform the duties of the position
 - Must be able to lift, move, and carry up to 50 pounds; requires occasional handling and maneuvering of persons in excess of 100 pounds
 - Must be able to follow directions
 - Ability to work in outside weather conditions, which may include exposure to heat, cold, wet, or humid conditions
 - Ability to establish and maintain effective, positive working relationships with co-workers, supervisors, officials, and the public
-

EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS

Licensing and/or Certifications:

Must hold current Lifeguard, CPR, AED, and First Aid certification recognized by the State of New Jersey Department of Health & Senior Services. Training is available if needed.

Experience:

At least one year of experience is recommended but not required.

Special Requirements:

- Must be at least 15 years of age
- Will be required to attend a pre-season orientation (date TBD)
- Will be required to attend staff meetings during the season as scheduled by the Pool Manager
- Will be required to pass a background check if over the age of 18

Equal Opportunity Employer

Borough of Waldwick
63 Franklin Turnpike
Waldwick, NJ 07463

[Click here to fill out the Employment Application](#)

All applications should be submitted to info@waldwicknj.gov